

North East Local Nature Partnership 2017: 2nd executive meeting

Date 27th April 2017 **Start time** 2.00 **Finish time** 4.00

Location Gateshead Civic Centre, Bridges Room

Attendees

Frank Major - Chairman		
Neil Wilkinson – Gateshead Council	Kate Culverhouse - GroundworkNE	Philip Baker – Banks Group
Clare Steward – Environment Agency	Steve Bhowmick - DCC	Claire Thompson - NELNP
Helen Ryde - NELNP	Jim Cokill – Durham WT	Stuart Timmiss - DDC
David Feige – Northumberland Council	Mike Pratt – Northumberland WT	Geoff Hughes – Durham LAF

Apologies

Amanda Miller - RSPB	Jude Leitch – Northumberland Tourism	Mark Ketley – Northumberland Council
Andy Smith – Intimation	Dan Hattle – Sunderland City Council	

Agenda

Item	Description	Owner	Time
1	Welcome and introductions	Frank Major	5 mins
2	Previous minutes and matters arising	Claire Thompson	5 mins
3	Financial update	Jim Cokill	5 mins
4	Transition programme – Executive consideration/ approval a) Strategy for environmental growth b) Governance and structure NEENP c) Schedule & resource d) NEENP events	Officers	40 mins
5	Projects – Executive consideration/ approval a) Forum evaluation and plans for follow up b) Forestry/ woodland hub and project c) Litter free North East England	Officers	40mins
6	Landscape partnership update	Exec members	15 mins
7	AOB a) Devolution b) iiE and procurement		10 mins
8	Next meeting and close	Frank Major	Close

Action points from previous meeting on 27th January 2017

Item	Description		Owner
1	Follow up on funding agreements.	Done	CT
2	Defra attendance and support for 2017	Done	CS
3	Identify target companies and contacts for iiE Amend business plan and develop iiE action plan	Ongoing	CT
5	Charities Commission paperwork	Done	PBI
6	Work with executive to develop environmental growth strategy.	Done	CT/ HR
7	Governance arrangements and executive representation moving forward.	Done	HR/ CT
8	Continue to recruit attendees for conference/ Share invitations with your wider networks	Done	ALL
9	Provide HLF Landscape Partnership updates for the next executive meeting	-	JC/ MP/ KC/ CS
10	Incorporate EDR suggestions and share updated by end of April	Done	MK
11	To investigate the feasibility of an EDR on the Vaux site	Done	DH
12	Share link to SEP launch event	Done	CT
13	Keep executive informed about the Gateshead Riverside Park project as part of HLF landscape partnership updates.	Done	NW/ CT
14	Balloon release and bigger North East Litter Free campaign	Done	HR